



DIVISION OF DEVELOPMENTAL DISABILITIES  
Olympia, Washington

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TITLE:	SERVICE PLANS	POLICY 3.01
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Authority: RCW 71A.18.010, 71A.20.010  
WAC 388-825-050

**PURPOSE**

This policy specifies what service plans can be used by the Division of Developmental Disabilities (DDD) for assessing needs and planning for individuals, including service plans developed by other agencies.

**SCOPE**

This policy applies to all people served by DDD.

**POLICY**

All persons receiving services from DDD must have a service plan. Service plans may be developed by a variety of programs, facilities, or agencies as defined below.

**DEFINITIONS**

"**Service Plan**" means any individualized written document required by regulations for access to DDD services. The documents for the service plan may include, but are not limited to:

- A. Individual Program Plan (IPP);
- B. Individual Service Plan (ISP);
- C. Service Agreement (SA);
- D. Individual Habilitation Plan (IHP);
- E. Individual Education Plan (IEP);
- F. Individualized Family Service Plan (IFSP);
- G. Individual Service Plan (ISP) developed by the Division of Children and Family Services;

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POLICY 3.01

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- H. Comprehensive Adult Assessment (CAA); and
- I. Pre-Admission Screening and Annual Resident Review (PASARR).

**SUPERSESION**

Division Policy 3.01  
Issued August 5, 1998

Division Policy 3.01  
Issued December 3, 1993

Division Policy Directive: 504  
Issued December 11, 1990

Approved: /s/Timothy R. Brown  
Director, Division of Developmental Disabilities

Date: 4/13/2000